

VOUCHERING



PLAN

ALLIANCE

Table of Contents

SECTION I

ENTERPRISE ZONE OVERVIEW

What is an Enterprise Zone?

Stanislaus Enterprise Zone Benefits

Credits, Deductions & Incentives

Eligibility

How Much Can You Save?

How To Receive Benefits

SECTION II

STATE TAX CREDITS

Hiring Tax Credit

Sales Or Use Tax Credit

Business Expense Deduction

Net Operating Loss Carryover

Net Interest Deduction

Frequently Asked Questions & Answers

SECTION III

LOCAL INCENTIVES

SECTION IV

HIRING TAX CREDIT VOUCHERING

Vouchering Process

Which Employees Qualify?

SECTION V

BUSINESS RESOURCES

ALLIANCE

SECTION I

ENTERPRISE ZONE OVERVIEW

WHAT IS AN ENTERPRISE ZONE?

California Enterprise Zones were established to stimulate economic development in certain areas of the State. On September 15, 2005 the California Department of Housing and Community Development designated the Stanislaus Enterprise Zone. The Stanislaus Enterprise Zone encompasses an area of approximately 67,000 acres and includes parts of Modesto, Ceres and Turlock, as well as tracts of unincorporated areas in Stanislaus County.

STANISLAUS ENTERPRISE ZONE BENEFITS

The State offers several tax credits, deductions and incentives that reduce the cost of hiring new employees and investing in equipment in the Stanislaus Enterprise Zone. These credits, deductions and incentives apply during the fifteen year life of the Stanislaus Enterprise Zone – from September 15, 2005 until September 15, 2020. In addition to tax credits, the Stanislaus County Economic Development and Workforce Alliance provides many local incentives to assist business and job seekers in targeted employment areas.

CREDITS, DEDUCTIONS AND INCENTIVES

State Tax Credits

- Hiring Tax Credit
- Sales and Use Tax Credit
- Business Expense Deduction
- Net Operating Loss Deduction
- Net Interest Deduction for Lenders

Local Incentives

- Business Assistance
- Job Placement Assistance
- Eligibility Screening
- Fast Track Permitting

ELIGIBILITY

If you operate a business in the Stanislaus Enterprise Zone, you are eligible to take advantage of the State's tax incentives. To claim the tax credits, file the appropriate forms at tax time – pre-qualifying is not required. The

Hiring Tax Credit is the only credit that requires a signed voucher by the EZ Manager.

HOW MUCH CAN YOU SAVE?

Your tax savings will vary depending on your capital expenditures and labor costs, but to give you some idea, let's look at one hypothetical company. In year one, ABC Corporation purchased \$50,000 of machinery with a sales tax of 8% and hired 1 eligible employee after the EZ was designated. This employee was hired on January 1 and worked 2,080 hours during the year at a wage rate of \$10.12/hour (150% of the State Minimum Wage). The employee stayed with the company for five years:

Savings for ABC Corporation (with 1 new eligible employee @ \$10.12/hour and \$50,000 in equipment):

Year	Sales & Use Tax Credit	Hiring Tax Credit	Total Tax Credits
1	\$4,000	\$10,524	\$14,524
2	0	\$ 8,419	\$ 8,419
3	0	\$ 6,314	\$ 6,314
4	0	\$ 4,209	\$ 4,209
5	0	\$ 2,104	\$ 2,104
Total Tax Credits, Years 1 through 5			\$35, 570

HOW TO RECEIVE BENEFITS

How to Receive Tax Credits

With the exception of the Hiring Tax Credit, most of the enterprise zone tax credits require no work on your part until tax time. However, good record keeping throughout the year will help. Just obtain the appropriate forms from the Franchise Tax Board (www.ftb.ca.gov) and attach them to your income tax return, or make sure your tax preparer is aware that you are operating in an enterprise zone. To receive the Hiring Tax Credit, you will need to follow the vouchering process outlined in SECTION IV on page 11.

There are a few other times that you might want to review the Franchise Tax Board's website (www.ftb.ca.gov/) for additional information and regulations to ensure that you maximize your savings:

- If you are making a major purchase of equipment or machinery, read up on the Sales or Use Tax Credit and the Business Expense Deduction.
- If you are seeking financing, read up on the Lenders' Net Interest Deduction.
- If you are experiencing a business loss, read up on the 15 year-NOL Carryover.

SECTION II
STATE TAX CREDITS

HIRING TAX CREDIT

Description

If you hire new employees this tax credit can save you thousands of dollars. By hiring “qualified” employees, you can claim up to 50% of your employee’s wages in the first year of employment. The credit percentage decreases by 10% annually, phasing out after five years.

Provisions

“Qualified employees” must perform at least 50% of their work within the EZ boundaries, must be a “regular” employee (not temporary or contract), and meet one of eighteen eligibility criteria at the time of hire, such as:

- Receive subsidized employment, training or services under WIA; or
- Be registered under CalWORKS; or
- Be certified under the Work Opportunity Tax Credit (WOTC); or
- Be a resident of a Targeted Employment Area.

(For a complete list, see “Which Employees Qualify?”).

The credit applies to new hires and replacements due to turnover. It is based on the lesser of the following:

- The actual hourly rate paid to the employee; or
- 150% of the California minimum wage.

Your employee’s hourly wage can exceed the cap, but the tax credit you receive for that employee will be capped at 150% of minimum wage. Minimum wage rate is \$6.75 and caps at \$10.12 per hour. While you cannot receive credit for more than the tax on your business’ income in any one year, you can carry over any unused credit into future years until the credit is exhausted.

Calculation of savings is easy. For each qualified employee, determine the number of hours worked and the hourly wage. If the wage is above the cap amount (\$10.12 per hour), use the cap. If it is below, use the actual wage. Multiply the qualifying wage by the number of hours worked per year. If you are receiving reimbursement for providing the employee with on-the-job training, deduct that amount. Then multiply the remaining figure by the appropriate percentage for year (e.g., 50% in the

first year, 40% in the second year, 30% in the third year, 20% in the fourth year and 10% in the fifth year of employment).

Example

On January 1, 2006 you hire a qualified employee. This employee works the entire year at your Stanislaus Enterprise Zone business as a full-time employee – 2080 hours. The employee is paid \$10.12 per hour. Your hiring credit would be calculated as follows:

Year	Annual Hours Worked	X	\$10.12	X	Year %	=	Tax Credit
1	2080	X	\$10.12	X	50	=	\$10,524
2	2080	X	\$10.12	X	40	=	\$ 8,419
3	2080	X	\$10.12	X	30	=	\$ 6,314
4	2080	X	\$10.12	X	20	=	\$ 4,209
5	2080	X	\$10.12	X	10	=	\$ 2,104
Total Value of Hiring Credit							\$31, 570

SALES OR USE TAX CREDIT

Description

The Sales or Use Tax Credit allows you to reduce your state income tax by the amount of sales tax or use tax paid on the purchase of equipment that is integral to the operation of your business.

Provisions

Individuals, partnerships, limited liability companies and subchapter S corporations may claim a credit equal to the sales or use tax paid or incurred on the first \$1 million of qualified machinery purchased per tax year. For C corporations, the limit is the first \$20 million of purchases per year. Some lease options may qualify as well.

The definition of qualifying “machinery” may be broader than what businesses and CPAs have come to expect under other tax guidelines. For example, even deep fry equipment used by fast food restaurants may qualify under some circumstances. In general, the equipment must accomplish one of the following:

- Manufacture, process, combine, or otherwise assemble a product;
- Data processing;
- Produce renewable energy resources;
- Control air or water pollution; or
- Be used in production or post-production activities.

To decide if an element qualifies, ask yourself, “Will the machine operate without this piece, and is the machine being used in the process of manufacturing a product?” If you answer, “yes” to both questions, it qualifies; even lubricating oil may be counted if it meets these criteria.

To take the credit, you must use the machinery exclusively within the boundaries of the enterprise zone. Use tax paid on purchases outside of California qualify only if machinery of a comparable quality and price was not available in California at the time of purchase. While you cannot receive credit for more than the tax on your business’ income in any one year, you can carry over any unused credit into future years until the credit is exhausted. You may continue to claim a tax credit on replacement parts for eligible machinery throughout the life of the enterprise zone (until the year 2020).

Example

During one year, ABC Company spends \$1.5 million to purchase and maintain various pieces of qualifying equipment, paying 8% sales tax. Because the company is a partnership, they can receive a credit on the first \$1 million of the purchase.

Sales Tax Credit for ABC Company (\$1.5 Million Purchase)

Type of Credit	Allowable Purchase	X	Allowable Credit	=	Tax Credit
Sales & Use:	\$1 Million	X	8%	=	\$80,000
Total Credit Possible in One Year					\$80,000

BUSINESS EXPENSE DEDUCTION

Description

This provision can make start-up or expansion less expensive by allowing you to expense the cost of equipment in the first year it is placed in service, rather than depreciating the cost of the property over its useful life. Enterprise Zone businesses may elect to treat 40% of the eligible cost of qualified property as a business expense, rather than a capital expense.

Provisions

Eligible property includes those items that you would expect to depreciate: tangible personal property (excluding buildings) and most equipment and furnishings purchased for exclusive use within the enterprise zone. Office supplies and small non-depreciable items are not eligible.

Once the property has been placed into service within the enterprise zone, you must wait a minimum of two years before selling it or removing it from the zone. You must elect to expense the property during the first year the property

was placed in service. If the cost of the item exceeds the maximum expense amount, you may expense up to the cap, then depreciate the remainder in subsequent years.

Example

ABC Company purchases a baking oven that costs \$20,000. They normally would depreciate the oven over a ten-year period using the straight-line method. That is, the company would get a \$2,000 deduction annually for ten years. However, the enterprise zone business expense deduction they can claim is \$8,000 for the first year. In addition, they can claim \$1,333 of depreciation, which is allowed for each subsequent year the oven is in service in the zone.

Example: \$20,000 Baking Oven
$\$20,000 \times 40\% = \$8,000$ (maximum expense deduction first year)
$\$20,000 - \$8,000$ (first year expense deduction) = \$12,000
$\$12,000 / 9$ remaining years (depreciation) = \$1,333 subsequent years
$\\$20,000 \times 40\% = \\$8,000$ deduction in first year

NET OPERATING LOSS CARRYOVER

Description

While the IRS allows 100 percent of a business' net operating losses (NOL) to be carried over for 15 years, and carried back for two years, California limits most businesses to 100 percent carried over for ten years and no carry back. Businesses located in the Stanislaus Enterprise Zone, however, have the option of taking 100 percent of the NOL over 15 years on their California tax returns.

Provisions

Net operating losses occur when your business deductions exceed your business income, resulting in a net loss for the company. As your business recovers and becomes profitable in succeeding years, you can utilize the net operating losses as a deduction on your California tax return. There are just a couple of limitations:

- The NOL can be carried forward but not carried back; and
- If you elect the enterprise zone NOL deduction, you are prohibited from carrying over any other type of NOL from the same years.

Example

This simple example shows how a company incurred a loss in year 1 and carried over that loss to year 2.

YEAR 1	
Gross Receipts	\$50,000
Total Expenses	-\$55,000
Net Operating Loss	\$5,000
YEAR 2	
Gross Receipts	\$75,000
Total Expenses	-\$50,000
Net Income	\$25,000
NOL Deduction from year 1	-\$5,000
Taxable Income for year 2	\$20,000

NET INTEREST DEDUCTION

Description

The net interest deduction for lenders was created to encourage loans in areas that might otherwise be avoided. A deduction from income is allowed on the amount of “net interest” earned on loans made to a business located in the enterprise zone. “Net interest” means the full amount of the interest, less any direct expenses incurred in making the loan.

While the deduction is for the lender, not the business, the business benefits indirectly by receiving a loan that might otherwise have been turned down. The business might also receive more favorable interest rates from the lender.

Provisions

Eligible loans may be used for inventory, buildings, equipment, and working capital. The trade or business receiving the loan must be located solely within the enterprise zone, and the funds must be used exclusively for activities in the zone. The deduction is available to noncommercial lenders as well as commercial lenders; however, the lender may not have an equity or other ownership interest in the business.

Example

ABC Company obtains a loan from Bank XYZ to acquire a building. The loan is for \$500,000 at 8 percent interest for 30 years. In the year of the purchase, Bank XYZ incurs \$5,000 in expenses related to the loan. The bank can therefore receive a \$35,000 tax deduction on the loan.

Net Interest Deduction for Bank XYZ
$\$500,000 \text{ (loan)} \times 8\% \text{ business (interest rate)} = \$40,000$
$\$40,000 - \$5,000 \text{ (expenses)} = \$35,000 \text{ (net interest)}$

FREQUENTLY ASKED QUESTIONS & ANSWERS

(Reference FTB 3805Z, Enterprise Zone Business Booklet)

I just found out I'm in the Enterprise Zone – Can I apply for credits retroactively?

Yes and no. It depends on the credit. The Business Expense Deduction and Net Operating Loss Carryover must be claimed on the original tax return and cannot be changed.

Can I take enterprise zone tax credits off my federal return?

No. Enterprise zones are California designations and therefore tax credits apply only to California taxes.

Can I do my own hiring and still take the Hiring Tax Credit?

Yes, you can recruit and hire workers on your own. To assist you in screening a “Qualified Employee”, we have included a [Stanislaus Enterprise Zone Pre-application tool](#) you may use. While not a requirement, this tool will assist you and our EZ Manager to determine whether your new employee(s) will qualify your business for the credit. Supporting documentation from the Qualified Employee must be submitted to the EZ Manager prior to a Voucher being issued.

What if an employee who qualified for the tax credit leaves my company?

If you terminate an employee during the first 270 days of employment, you must recapture the amount of credit attributable to that employee's wages. However, this rule does not apply if the employee leaves voluntarily, becomes disabled, or is fired for misconduct. It also does not apply if you have a net increase in the number of qualified employees and their hours worked, or if the termination was due to a substantial reduction in your operations.

If my tax credits exceed the tax imposed on my business will I receive a tax refund?

No. Your tax credits can't be applied toward a tax refund. However, you can claim surplus credits for the Hiring Tax Credit and Sales or Use Tax Credit in succeeding years until the credits are exhausted.

Can vouchers be issued retroactively?

Yes. Retroactive vouchering may be limited pursuant to EZ vouchering regulations to be promulgated in late 2005 by the California Housing and Community Development Department. Generally, the Stanislaus EZ will retroactively voucher for those hires made within the general tax law statute of limitations (typically four years from the date the tax return is due). Contact your EZ Manager for additional information.

How do I qualify?

All businesses located within the Zone automatically qualify for California Enterprise Zone benefits whether they are proprietorships, partnerships or corporations. There is a \$50 local processing fee per person referred for eligibility and vouchering.

How long do the benefits last?

For fifteen years beginning September 15, 2005 and ending September 15, 2020.

Can a business running in the red still get benefits?

Yes. Using the Net Operating Loss Carry Over, you can deduct this year's losses against future profits.

How do I find qualified job applicants and know who qualifies?

Fax your [Alliance EZ Job Orders](#) to the Stanislaus Economic Development and Workforce Alliance EZ office so they may be shared with various Alliance WorkNet Partners and employment and training organizations that have EZ Qualified Job Seekers.

Can my employees receive a tax credit?

Yes. Employees who work in a designated EZ may be eligible to claim a tax credit to reduce the amount of their income tax on wages earned in the enterprise zone ([Form FTB 3553](#), Enterprise Zone Employee Credit).

What items qualify for sales tax credits?

Items that qualify include machinery, equipment and parts used to manufacture, process or fabricate products, as well as data processing and post-production equipment. This includes machinery used to produce renewable energy resources or control air or water pollution.

Who can use the net interest deduction?

Banks and lending institutions, as well as individuals, can use this benefit, which is good for the fifteen year life of the Zone.

SECTION III
LOCAL INCENTIVES

LOCAL INCENTIVES

Recognizing the important role businesses play in maintaining a vital community, the Stanislaus Economic Development and Workforce Alliance (Alliance) offers additional incentives to businesses located in the Enterprise Zone. The Stanislaus Enterprise Zone Program provides business assistance, job placement assistance, Hiring Tax Credit eligibility services, screening and fast track permitting.

Business Assistance

If a business needs financial assistance, business counseling, or technical assistance, Alliance EZ program staff link them to the appropriate resource. For information on How to Start a Business, Going into Business in Stanislaus County, and a schedule of Business Workshops, the Stanislaus EZ encourages all individuals and businesses to visit our web site at:

www.stanalliance.com

Job Placement Assistance

For assistance in filling available job openings, complete the [Alliance EZ Job Order Form](#). All job leads will be shared with the Alliance WorkNet Partners, the local Alliance WorkNet One-Stop Career Center, and various other employment and training partners. Although a successful match cannot be guaranteed, the Alliance is ranked among the top performing employment and training systems in the State. The Alliance also offers other business services and may be reached at (209) 567-4985.

On-site Hiring Tax Credit Eligibility Screening

Alliance EZ staff is available to provide eligibility screening at your place of business. Simply call the office at (209) 567-4985 to schedule the date and time. In addition, the Alliance EZ staff has drop-in office hours located at various Alliance WorkNet One-Stop Sites throughout the week to conduct eligibility screening for new hires or potential hires. Call (209) 558-4473 for a convenient location near you.

Fast Track Permitting

Priority treatment on initial reviews and plan check of approved projects.

SECTION IV

HIRING TAX CREDIT VOUCHERING

VOUCHERING PROCESS

Vouchering is the process of screening and documenting new hires to determine if the employee qualifies a business for the Hiring Tax Credit.

1. Prior to submitting a Hiring Credit Voucher request, the business or its representative should determine if the individual being submitted for a Voucher is a “Qualified Employee.” See below for list of which employees qualify. To help determine eligibility of employee(s) we recommend that you complete the attached [Stanislaus Enterprise Zone Pre-application](#). (a reproducible form is enclosed in this packet.)
2. To verify that the individual is a “Qualified Employee” the person screening will collect supporting documentation. The supporting documentation is based on the qualifying criteria. Following are a few examples:
 - If Recently Separated Veteran, a copy of the Report of Separation (form DD-214)
 - If on Public Assistance, a copy of their Food Stamp Card, TANF check stub, etc.

The Stanislaus Enterprise Zone will accept a copy of the Employment Eligibility Verification, Form I-9 to verify that an employee is living within a targeted employment area (TEA) at the time of hire.

3. Upon verification that the individual is a “Qualified Employee,” the business (or representative) must complete and submit:
 - A completed Enterprise Zone Eligibility Check List ([TCA EZ1](#), pages 3 & 4), including the business name, address, phone number and Federal Employer Identification Number (FEIN), in addition to the employee’s date of hire, job title and hourly wage. If the checklist is not complete, the voucher can not be issued;
 - Appropriate documentation for verification of eligibility; and
 - Name of representative (consultant), address, and phone number, if applicable.
4. Upon receipt, the Enterprise Zone Manager will review the Hiring Credit Voucher request, including documents listed above. The Stanislaus Enterprise Zone will abide by the State of California Housing and Community Development Vouchering Regulations.

The Stanislaus Enterprise Zone Manager will issue a Hiring Credit Voucher only when: determination that the individual is employed, is a candidate for employment, or was employed by the business entity and sufficient documentation for verification of eligibility is submitted, and the \$50 EZ Zone processing fee is paid to the Stanislaus Economic Development and Workforce Alliance. After approving the Hiring Credit Voucher, EZ staff will record the Voucher in the EZ Voucher database then mail it to the business entity or its representative/consultant.

5. If the individual does not meet the eligibility criteria, or sufficient documentation is not submitted, the Stanislaus Enterprise Zone Manager will send a Denial of Voucher letter to the business entity or its representative/consultant.
6. The Hiring Credit Voucher must be retained by the business and shared with your Tax Return Preparer in order to claim the hiring credit. The voucher must also be provided to the Franchise Tax Board if requested.
7. The EZ Manager will retain records of vouchers and back up documentation substantiating eligibility of qualified employees for five years, sufficient for HCD and the Franchise Tax Board to determine compliance with statutory and regulatory requirements, practices and procedures.
8. The EZ Manager, Vouchering Agent and all employees of the Alliance agree to remain free of conflicts of interest with businesses requesting vouchers.
9. All vouchering policies and procedures will be administered consistently.

WHICH EMPLOYEES QUALIFY?

A “qualified employee” for the Hiring Tax Credit is an employee who:

- Performs at least 50% of the work within the boundaries of an enterprise zone;
- Is a “regular” employee, not a temporary or contract worker; and,
- Is part-time or full-time; there is no maximum or limit to the number of hours worked.

It is the sole responsibility of the employer to determine the right to work status of all new hires. In addition, a qualified employee must be currently or six months prior to hire date, one of the following:

1. A person receiving or eligible to receive subsidized employment, training or services funded by Workforce Investment Act (WIA);

2. A person eligible to be a voluntary or mandatory participant in CalWORKs, formerly known as GAIN;
3. A member of a targeted group as defined in the Federal Work Opportunity Tax Credit (WOTC);
4. An economically disadvantaged individual 14 years of age or older;
5. A qualified dislocated worker;
6. A disabled individual eligible for, enrolled in, or who completed a state rehabilitation program;
7. A service connected disabled veteran;
8. A veteran of the Vietnam era;
9. A veteran who recently separated from military service (48 months prior to hire date);
10. An ex-offender;
11. A person eligible for or recipient of:
 - Federal Supplementary Security Income (SSI) benefits
 - Temporary Aid to Needy Families (TANF), formerly known as AFDC
 - Food Stamps;
12. A Native American;
13. A resident of a Targeted Employment Area (TEA). See the complete Targeted Employment Area address listing for street addresses included under this criteria.

SECTION V
BUSINESS RESOURCES

Stanislaus Economic Development and Workforce Alliance

Enterprise Zone Program	(209) 567-4985
Alliance Business Retention	(209) 567-4985
Alliance Business Resource Center	(209) 567-4636
Alliance Small Business Development Center	(209) 567-4910

www.stanalliance.com

Stanislaus County

Office of Economic Development	(209) 525-6333
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www.co.stanislaus.ca.us/CEO/ECONDEV/index.htm

City of Ceres

Economic Development – Redevelopment	(209) 538-5756
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<http://www.ci.ceres.ca.us/203.html>

City of Modesto

Community & Economic Development	(209) 571-5566
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www.choosemodesto.com

City of Turlock

Economic Development	(209) 668-5150
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<http://ci.turlock.ca.us/>

Other Resources and Services

Employment Development Department

629 12th Street
Modesto, California 95354
(209) 576-6080

One of the branches of the Employment Development Department (EDD) is California's Job Service, which is one of the world's largest public labor exchange operations. It serves the state's 850,000 employers and about one million job seekers, who register for services each year. In addition to job placement, EDD's Job Service offers other services to job seekers: Job Search

Workshops and referrals to training and social service agencies. EDD also provides special assistance to unemployment insurance clients, persons with disabilities, youth, welfare recipients and migrant seasonal farm workers. The services that EDD provides to employers include: coordination of Employer Advisory Councils and Job Fairs, current labor information, and focused recruitment for employers doing massive hiring, or needing a large number of specialized workers in a hurry.

Employment Training Panel

1100 J Street, 4th Floor
Sacramento, CA 95814
TEL: (916) 327-5262
FAX: (916) 327-5280

Employment Training Panel (ETP) is a state program that pays employers for the cost of training workers, allocating up to \$35 million in job training funds annually. ETP funds three types of training: Retraining for individuals who are employed by companies who are facing out-of-state competition, New Hire Training for unemployment insurance recipients or recent exhaustees, and Special Employment Training (SET) for employees of companies that do not face out-of-state competition. Business owners who employ between one and nine employees can receive training in subjects related to business management through the Small Business Management Training program. Employers must contract with ETP before the training begins.

www.etp.ca.gov

Federal Work Opportunity and Welfare-to-Work Tax Credits

www.edd.cahwnet.gov/wotcind.htm

The EDD is the Work Opportunity and Welfare-to-Work Tax Credit certifying agency for California employers. Forms and information are available by accessing the above WOTC Internet web site.

Alliance WorkNet Resource Centers

Alliance WorkNet Resource Centers are a collaborative partnership of workforce development professionals including business, education, community, economic development and labor leaders who responsible for overseeing employment and training programs in Stanislaus County.

www.stannet.org

Franchise Tax Board

www.ftb.ca.gov

Access Enterprise Zone tax forms online. Publications may also be ordered by calling (800) 852-5711.

<http://www.ftb.ca.gov/forms/misc/1158.pdf>



ALLIANCE

STANISLAUS ENTERPRISE ZONE PRE-APPLICATION

I. CURRENT EMPLOYMENT INFORMATION

Company Name		Phone #
<hr/>		
Address	City	State/Zip
<hr/>		
Job Title	Wage	Date of Hire
Federal Tax ID #	/hour	
<hr/>		

II. EMPLOYEE INFORMATION

Full Name		SSN #
<hr/>		
Address	City	State/Zip
<hr/>		
Home Phone #	Gender	<input type="checkbox"/> Male <input type="checkbox"/> Female
<hr/>		

Are you a U.S. Citizen?	<input type="checkbox"/> Yes	<input type="checkbox"/> No
If NO, are you a resident alien or possess a U.S. work permit?	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Have you ever been convicted of a misdemeanor or felony?	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Have you ever been placed on probation by a court?	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Are you a member of a federally recognized American Indian Tribe or Native American?	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Are you under the age of 22?	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Did you graduate from high school?	<input type="checkbox"/> Yes	<input type="checkbox"/> No
If not, do you have a G.E.D. or proficiency certificate?	<input type="checkbox"/> Yes	<input type="checkbox"/> No
In the last tax year did your parent(s)/guardian claim you as a dependent?	<input type="checkbox"/> Yes	<input type="checkbox"/> No

III. JOB HISTORY (LAST SIX MONTHS)

Is this your first job?	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Were you laid off or terminated from your previous job	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Prior to this job, did you receive unemployment insurance benefit (UIB) payments?	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Were you unemployed due to a closure, company moved or went out of business?	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Were you unemployed due to a massive layoff?	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Prior to this job were you unemployed for 15 our of the last 26 weeks?	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Were you previously self-employed?	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Were you unemployed due to seasonal work in the agricultural industry?	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Are you unlikely to return to your previous occupation?	<input type="checkbox"/> Yes	<input type="checkbox"/> No

Please list your most recent employment prior to this job.

Name of Employer		Phone #
<hr/>		
Address	City	State/Zip
<hr/>		
Position Held/Job Title		
<hr/>		
Start Date	End Date	Wage /hour
<hr/>		
Reason for Leaving:	<input type="checkbox"/> Plant Closure	<input type="checkbox"/> Laid Off
Other:	<input type="checkbox"/> Terminated	<input type="checkbox"/> Quit
<hr/>		

If you were unemployed for any length of time during the last year, please indicate reason:

ASSISTANCE HISTORY (LAST SIX MONTHS)

Have you or any family member in your household received or were enrolled in any of the following programs?

- Temporary Assistance to Needy Family (TANF) Yes No
- CalWORKS Yes No
- Welfare-to-Work Yes No
- Workforce Investment Act (WIA) Yes No
- Supplemental Security Income (SSI) Yes No
- General Assistance (GA) Yes No
- Food Stamps Yes No
- Refugee Cash Assistance (CRA) Yes No
- Vocational Rehabilitation Yes No

IV. U.S. MILITARY HISTORY

- Are you a service connected disabled veteran? Yes No
- Were you discharged from military service 48 months prior to working with this business? Yes No
- Did you serve between the dates of 8/5/64 to 5/7/75? Yes No

V. FAMILY

Including yourself, circle how many family members related by blood, marriage, or adoption lived in your household in the six months prior to your hire with this company.

# in family	1	2	3	4	5	6	7	8 or more
List all family members including self.								
Relationship								
Age								
Source of income								
Past 6 Month Total Income								

Please check the amount that best describes your total family income during the six months prior to your hire date.

- Less than \$4,175
- \$6,055
- \$8,315
- \$10,265
- \$12,110
- \$14,165
- \$16,220
- \$18,275 or more

VI. EMPLOYEE DECLARATION

By signing this document, I am certifying under penalty of perjury that all the information on the application form is correct to the best of my knowledge, and I acknowledge that such information is subject to verification. I authorize the release of said information by any public and/or private agency listed to the Stanislaus Enterprise Zone Program in order to determine eligibility for the Enterprise Zone Hiring Tax Credit. I understand this information will be considered confidential and will only be reviewed by Stanislaus Enterprise Zone for eligibility purposes.

Signature of Applicant _____ Date _____

FOR OFFICE USE ONLY	Date Received:
Determination: <ul style="list-style-type: none"> <input type="checkbox"/> TEA <input type="checkbox"/> JTPA/WIA <input type="checkbox"/> CalWORKS/WtW <input type="checkbox"/> Public Assistance <input type="checkbox"/> WOTC <input type="checkbox"/> Econ. Disadvantaged <input type="checkbox"/> Dislocated Worker <input type="checkbox"/> Ex-offender <input type="checkbox"/> Veteran <input type="checkbox"/> State Rehab. <input type="checkbox"/> Native American <input type="checkbox"/> Not Eligible 	

ALLIANCE EZ JOB ORDER FORM
FAX # (209) 567-4944

Company Name: _____

Contact: _____ **Title:** _____

Address: _____
Street Address City/Zip Code

Directions to your place of business:

Phone: _____ **Fax:** _____ **E-mail:** _____

Job Title: _____

F/T or P/T-Hrs/Wk: _____ **Starting Wage or Range:** _____ **Schedule:** _____
Days/Times

Overtime: Yes/No/Possible _____ **Other Salary Information:** _____
Circle One

Do you have contracts with the Federal Government of over \$25,000? Yes No

CA Corp. ID #: _____ **Federal Employer ID #:** _____

Open to EZ Eligible Applicants Only? Yes No

Open this Job Order to the Public? Yes No

Job Description: _____

Minimum Requirements: _____

HS/GED: _____ **CDL:** _____ **Drug Screening:** _____ **Lifting Requirements:** _____

Bilingual: Yes No If yes, what language? _____

Test(s) Administered: _____

Fringe Benefits: _____

Referral Instructions: In Person Fax Resume Call Employer E-mail